



**Service Application and Construction Order (SACO)**  
**RECONNECTION (Re-Application) & RELOCATION**

Account Number: \_\_\_\_\_ SR/MJO No.: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_  
 OLD Account No.: \_\_\_\_\_ NEW Account No.: \_\_\_\_\_  
 Permanent Address: \_\_\_\_\_  
 Contact Number/s: \_\_\_\_\_

Purpose for Water Use:  DOMESTIC/RESIDENTIAL  OTHERS (Specify) \_\_\_\_\_  
 GOVERNMENT \_\_\_\_\_  
 COMMERCIAL / INDUSTRIAL (Specify) \_\_\_\_\_  
 (Line of Business) \_\_\_\_\_

I HEREBY APPLY FOR A WATER SERVICE CONNECTION ½ " / 1" TO BE LOCATED AT (complete address) \_\_\_\_\_

I UNDERSTAND THE CONNECTION WILL NOT BE MADE UNTIL IT IS APPROVED AND ALL BASIC CHARGES ARE PAID.  
 I ASSUME RESPONSIBILITY FOR THE METER AND ALL WATER THAT WILL PASS THROUGH THE CONNECTION.  
 I WILL CONFORM TO THE RULES AND REGULATIONS OF THE WATER DISTRICT.

I'm authorizing the Manaoag Water District (MANWAD) to collect my personal informations to be used for this application only, hence, waiving all claims and/or actions against MANWAD officers and staffs.  
 \_\_\_\_\_  
 (Signature over printed name.)

SKETCH LOCATION of Proposed Service: \_\_\_\_\_ Nearest Neighbor: \_\_\_\_\_  
 \_\_\_\_\_  
 Total Guaranty Deposit: P \_\_\_\_\_

<b>Investigation of Application:</b> Water Source is: <input type="checkbox"/> ADEQUATE <input type="checkbox"/> NOT ADEQUATE Investigated by: _____ <b>WSMM (Plumber)</b> Date _____	<b>Plumbing Installation:</b> <input type="checkbox"/> AVAILABLE <input type="checkbox"/> NOT AVAILABLE Checked by: _____ <b>VITTORIO B. VELORIA</b> Date _____ Water / Sewerage Maintenance Head	Approved by: _____ <b>ENGR. AQUILEO F. MISAGAL</b> Date _____ Division Manager C, Eng'g. & Construction Division
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**AMOUNT OF CHARGES DUE:**

1.) GUARANTY DEPOSIT / UPDATE	- P
2.) RECONNECTION FEE	- P 300.00
3.) RELOCATION FEE	- P 300.00
4.) NOTARIAL FEE (O.R.# _____ dtd _____)	- P 50.00
<b>Total Charges:</b>	- P _____

Official Receipt No. : \_\_\_\_\_ dated \_\_\_\_\_  
 \*MATERIALS : P \_\_\_\_\_  
 Official Receipt No. : \_\_\_\_\_ dated \_\_\_\_\_

**SERVICE CONNECTION RECORD:**

Water Meter No. : \_\_\_\_\_  
 Brand : ARAD Size : \_\_\_\_\_  
 Initial Reading : \_\_\_\_\_ - 0 -  
 Installed by : \_\_\_\_\_  
 WSMM (Plumber)  
 \_\_\_\_\_  
 Date Reconnected & Relocated

Processed by: **BIANCA LOUISE M. SORIANO** Utilities/Customer Service Assistant D  
 Certification as to the completeness of requirements: **ANNABELLE V. FERRER** Utilities/Customer Service Officer A

**WATER SERVICE AGREEMENT**

(Revised January 25, 2022)

*KNOW ALL MEN BY THESE PRESENT:*

This Agreement executed and entered into by and between:

The **MANAOAG WATER DISTRICT**, a Government Owned and Controlled Corporation, duly organized and existing under and by virtue of P.D. 198, as amended, with office address at Aquino St., Poblacion, Manaoag, Pangasinan, represented herein by its General Manager, **FLORDELIZA N. TEJANO**, hereafter referred to as the "**WATER DISTRICT**",

-and-

\_\_\_\_\_, of legal age, single/married/widow, Filipino/a corporation/organization duly organized and existing under the laws of the Republic of the Philippines represented herein by \_\_\_\_\_, and with residence/office address at \_\_\_\_\_, herein referred to as the "**CUSTOMER**",

WITNESSETH:

WHEREAS, the **WATER DISTRICT** agrees to supply the **CUSTOMER** his/her water requirements at the herein stated address subject to the following terms and conditions, to wit:

1. That the **CUSTOMER** agrees and binds himself to pay the present applicable fees for registration/application and other charges for new water service connection;
2. That the service connection shall service only the premises or establishment specified in the application;
3. That the **WATER DISTRICT** shall determine the applicable classification of the **SERVICE CONNECTION** in accordance with the nature of the usage of water and type of establishment to be serviced;
4. That in case the **CUSTOMER** is renting or is not the owner of the house/ establishment and/or lot to be served, he/she shall secure authority from the property owner/s;
5. That the installation of the service connection shall be done only by the authorized personnel of the **WATER DISTRICT** after approval and release of the corresponding job order and after payment of the pertinent fees by the **CUSTOMER**;
6. That the **CUSTOMER** shall allow the authorized representative/s of the **WATER DISTRICT** to enter his/her premises or establishment to enable such representative/s to inspect the service connection and to perform duties and responsibilities as prescribed by the Policies and Procedures of the **WATER DISTRICT** pursuant to any Rules and Regulations that may hereafter be promulgated, without holding such representative/s liable for trespassing into herein stated premises or establishment;
7. That the **CUSTOMER** understands and accepts that the **WATER DISTRICT** shall not be held responsible for the variation of water pressure and it reserves the right to interrupt service while making emergency repairs or for other causes, which in the discretion of the Water District, necessitates such interruption of service. Further, if the concessionaire will be dependent upon continuous water supply, he/she shall provide his/her own emergency storage of water;